

**Action and Recommendation Tracker
People Overview and Scrutiny Committee**

Councillor N Simpson, Chair | Richard Doney, Scrutiny Officer, richard.doney@oxfordshire.gov.uk

The action and recommendation tracker enables the Committee to monitor progress against agreed actions and recommendations. The tracker is updated with the actions and recommendations agreed at each meeting. Once an action or recommendation has been completed or fully implemented, it will be shaded green and reported into the next meeting of the Committee, after which it will be removed from the tracker.

KEY	No progress reported	In progress	Complete
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Recommendations

Meeting date	Item	Recommendation	Responsible person	Completion date	Last reviewed	Update/response
10/11/22	Transitions into Adult Social Care	That senior officers work in a holistic and co-ordinated fashion in order to identify the potential opportunities for Section 106 capital funding in terms of housing needs.	Stephen Chandler, Lisa Lyons, Karen Fuller, Cllr Howson, Cllr Gregory, Cllr Bearder			Awaiting response from Cabinet (Submitted April 2023)
10/11/22	Children and Adults Social Care Workforce	1: To develop and introduce a Council wide staff retention strategy.	Stephen Chandler, Lisa Lyons, Karen Fuller, Cllr Howson, Cllr			Partially Accepted <i>It is recommended to continue with the inclusion of staff retention</i>

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			Gregory, Cllr Bearder			<i>within the Oxfordshire County Council Workforce Strategy; not to develop as a standalone strategy</i>
		2: To have a partnership approach to key worker housing with the District Councils, including exploring the potential for Section 106 funding.	Stephen Chandler, Anne Coyle, Karen Fuller, Cllr Brighthouse, Cllr Bearder			Accepted <i>It is recommended to continue partnership working with District & City Councils to influence development of key worker housing and use of S106 monies</i>

Actions

Meeting date	Item	Action	Responsible person	Completion date	Last reviewed	Update/response
14/09/23	Adult Social care Demand Management and Assurance	To provide data on retention and recruitment.	Karen Fuller			
09/11/23	Oxfordshire Safeguarding Adults Board Annual Report 2022/23	1) A Scrutiny map to be provided to the Committee, making clear that there are levels of external scrutiny	Cllr Bearder, Stephen Chandler, Karen Fuller			
		2) The Board to consider how to make some technical language clearer in future reports	Cllr Bearder, Stephen Chandler, Karen Fuller			
		3) The learning from the deaths of those with a learning disability (LeDeR process)	Cllr Bearder, Stephen Chandler,			

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		report referenced within the full report should be circulated to members of the Committee.	Karen Fuller			
18/11/24	Homelessness Strategy	The Corporate Director would provide information to the Committee on the numbers of section 21 evictions that had resulted in homelessness.	Karen Fuller			
18/11/24	Work Programme	That a meeting should be arranged to concentrate principally on work planning for the remainder of the municipal year and looking ahead provisionally to the next.	Richard Doney, Karen Fuller, Cllr Simpson			